

**M. G. Parker Memorial Library
Board of Library Trustees
Meeting Minutes for December 12, 2012**

Chairman Dyer called the meeting to order at 4:05 p.m. All members were present. Linda Trouville arrived shortly after the meeting began. The Board's first order of business was to interview a candidate for Director. Therefore, Clee Ace moved, with Cheryl Storm seconding, to go into executive session. The Board voted unanimously to do so.

Upon returning to the business of the regular meeting, the Board unanimously approved the minutes of the previous regular meeting and the several special meetings held to interview candidates for the position of Director. The Board then moved on to approve bills (for the period November 16 to December 2012) and payroll expenditures (for the period November 11 to December 2, 2012). In each instance, Clee Ace, with Linda Trouville seconding, moved to approve the two categories of expenditures, and the Board unanimously voted to do so.

Chairman Dyer indicated he intended to submit Randy Robertshaw's figures for the budget for the coming fiscal year for tentative consideration.

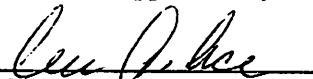
The members then reviewed "Library Log #2" submitted by Ms. Penny Berube. The log covered matters from Thursday, November 15, 2012, through and including December 12, 2012. Overall, all is well but there is still uneven heating in the building. Also, because of vacation time and injury, the staff is down to three full time employees.

The Board then went on to consider unfinished business. The people from Bibliotemps are doing well. Additionally, heat in the building is getting better but there is still monitoring to do.

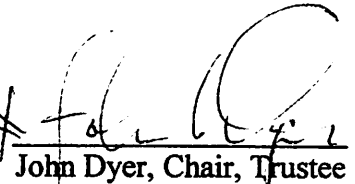
There was no new business except to review and confirm the dates for the next three meetings; each will be on the second Wednesday of each month.

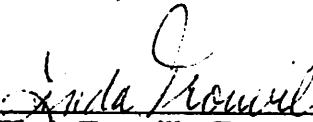
Clee Ace, with Cheryl Storm seconding, moved to adjourn. The Board unanimously agreed to do so. The meeting ended at 5:19 p.m.

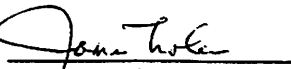
Minutes Approved by:


Clee Ace, Trustee


Cheryl Storm, Trustee


John Dyer, Chair, Trustee


Linda Trouville, Trustee


James Nolan, Trustee


**M. G. Parker Memorial Library
Board of Library Trustees
Executive Session Minutes for December 12, 2012**

The Executive Session began at 4:08 p.m. Ms. Nanci Milone Hill had agreed to a second interview for the position of Director of the Library. Chairman Dyer asked Ms. Hill if she had any questions for the Board of Trustees. She had several beginning with, "To whom does the Director report?" Clee Ace responded that the Director answers to the Board of the Trustees except for budgetary matters. The Town Manager is responsible for those. Other questions had to do with the full complement of staff (full time, part time, and pages), the relationship with the Friends of the Library and the Foundation, availability for professional development for the Director and staff, occasions for local TV access and writing for the "Valley Dispatch," and the current annual budget.


Ms. Hill indicated she had to give a month's notice in her current position, and that she would be willing to start as soon as possible. There was some discussion about salary and benefits. Chairman Dyer said some of the questions could be answered by the Town Manager and others by Human Resources. Chairman Dyer stated he would inform the Town Manager that the Board recommended Ms. Hill as the new Director.

The business of the Executive Session having ended, Cheryl Storm seconded Clee Ace's motion to return to the regular meeting. The Board voted unanimously to do so.

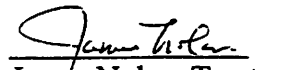
Minutes Approved by:


Clee Ace, Trustee


Cheryl Storm, Trustee


John Dyer, Chair, Trustee


Linda Trouville, Trustee


James Nolan, Trustee