

**M. G. Parker Memorial Library
Board of Library Trustees
Meeting Minutes
November 14, 2018**

The meeting was called to order at 4:30pm

In Attendance: Eric Jackson, Chair, Linda Trouville, James Nolan, Monique Verville, Gretchen Mayall, and Director Nanci Milone Hill

Community Input – None

Review of the minutes – September 12, 2018 a motion was made by Monique Verville to accept the minutes as presented, seconded Linda Trouville, unanimously approved

Review of Bills and Payroll- Bills from September 13, 2018 to November 7, 2018 and Payroll from September 9, 2018 to November 10, 2018 a motion was made by Monique Verville and seconded by Gretchen Mayall, unanimously approved.

Budget and Financial Report - Addendum Attached -

Performance Overview - Addendum Attached -

Directors Report - Addendum Attached –

- Nanci explained that she and staff members Amy Spence and Laura Sanscartier were invited to attend the Christ Church United annual church fair and they publicized three ongoing book clubs. They were able to check out books on their mobile circulation tablet and make corrections to a patrons account. There was a lot of interest in the three book group.
- Linda Trouville thanked Gretchen Mayall for all of the work she does Nanci offered her seat for the trustee symposium Saturday, November 17th because she has a prior commitment. Gretchen and Eric will be attending.

Unfinished or Continuing Business - none

New Business –

- Nanci presented quotes for new public and staff computers were presented to the trustees for review. Discussion about specification in the quote from MVLC.
- A motion to expend State Aid Funds to replace Public PCs and replace Staff PCs was made by Linda Trouville and seconded by Gretchen Mayall, unanimously approved.
- A motion was made by Linda Trouville to close the library at 4:30pm on Monday, December 31, 2018 seconded by James Nolan, unanimously approved.

Next Meeting – December 12, 2018

Suggestions for Next Meeting – None

Hearing no objections Eric Jackson called the meeting at 5:00pm.

Minutes Approved by:

Eric Jackson, Chair

Monique Verville, Trustee

Linda Trouville, Trustee

James Nolan, Trustee

Gretchen Mayall, Trustee