

**M. G. Parker Memorial Library
Board of Trustees
Meeting Minutes for October 10, 2012**

The Chair of the Board of Trustees, John Dyer, called the meeting to order at 4:30 p.m. All members were present except Linda Trouville who arrived shortly after the meeting began.

There being no community input, the Board reviewed the minutes of the September meeting. Clee Ace moved they be accepted as submitted, Cheryl Storm seconded the motion, and the Board unanimously accepted them.

The Board then reviewed bills (for the period September 13 to October 4, 2012) and payroll (for the period September 9 to October 4, 2012). The Director noted that the Library had not yet received an invoice from Bedford Mechanical for a compressor but that the work for installing the compressor had been done. The Director also mentioned that, while revenue is coming in, there is not so much as last year. Cheryl Storm moved to accept both the bills and payroll as presented, Clee Ace seconded the motion, and the motion passed unanimously.

The Board next moved on to the Director's Report. The first item concerned the theft of the copper drains; thieves broke "dogs" (retaining devices) and pulled three drains off the building. Public notice of the theft prompted Patriot Roofing to donate the drains and Dave' Metal donated copper boxes which help funnel water from the gutters to the drain pipes. The donations mean that there is no cost at all to the Library for labor, drains, or boxes. The Director said the work will be done by the end of this week or next week – depending on the weather. Cheryl Storm proposed a motion that the Chair send a letter of thanks for the donations once the work is completed. Clee Ace seconded the motion, and the Board unanimously approved.

In regard to building maintenance, the Director stated that Mercier Electric is exploring the possibility of a grant to rectify some problems with lighting on the second floor. Bedford Mechanical replaced two exhaust fans and one motor which had ceased working because of a power surge. There has been no heat in the building for the past three days (through October 10, 2012).

Other subjects in the Director's Report dealt with janitorial services. The first floor has been spot cleaned in accordance with the contract, and there is a request to clean the stairway, the Children's Room, and the staff room. Another subject was the replacement of a library page who chose not to accept the position with the next person on the list of candidates. The Director indicated that the Foundation will meet in his office at 7 p.m. on October 30, 2012. The Friends of the Library will initiate a membership drive through an insert in the "Valley Dispatch." The 60 Second Survey will be available to the public next week.


The Board moved on to unfinished business. The amendment to the Appropriate Library Use policy will state specifically that bottled water with a cap is the only consumable item allowed in the Library. No water will be allowed near the computers. Cheryl Storm moved that the Board accept the amendment, Cleo Ace seconded it, and the Board unanimously approved it.

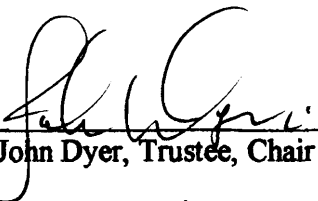
Cheryl Storm moved to approve the FY2013 State Aid budget. Cleo Ace seconded it, and the Board unanimously approved it. The FY2014 Budget is in preparation.


The business of the meeting having been concluded, Cleo Ace moved to adjourn the meeting. Linda Trouville seconded the motion, and the Board approved it unanimously at 5:26 p.m. The next meeting will be on November 14, 2012 at 4:30 p.m.

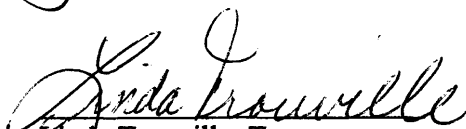
Minutes Approved by


Cleo Ace, Trustee


James Nolan, Trustee


John Dyer, Trustee, Chair


Cheryl Storm, Trustee


Linda Trouville, Trustee