

**M. G. Parker Memorial Library
Board of Library Trustees
Meeting Minutes
May 9, 2018**

The meeting was called to order at 4:30pm by Chairperson Eric Jackson

In Attendance: Chairperson Eric Jackson, James Nolan, Gretchen Mayall, Linda Trouville, Monique Verville and Director Nanci Milone Hill.

Reorganization of the Board –

Nominations – Gretchen Mayall nominated Eric Jackson and Linda Trouville as Chair and Vice Chair Respectively, Seconded Monique Eric Nominated Monique as Clerk seconded by Gretchen Mayall, unanimously approved.

Community Input - none

Review of the minutes – The minutes from April 11, 2018 meeting. A motion to accept the minutes as presented was made by Monique Verville and seconded by Linda Trouville, three in favor, one abstention the motion passes.

Review of Bills and Payroll- The Bill from 4/12/2018 to 5/3/2018 and the Payroll from 4/8/2018 to 5/5/2018. A motion to accept the Bills and Payroll was made by Monique Verville seconded by Gretchen Mayall unanimously approved the motion passes.

Budget and Financial Report - Addendum Attached -

Performance Overview - Addendum Attached -

Directors Report - Addendum Attached –

Unfinished or Continuing Business -

- Board Directory Updated
- Final Discussion of Filtering – A Motion was made by Monique Verville, The Board will put together a letter addressed to the Town Manager expressing their thanks to work with the library and give financial support for the library with the proviso that the library will filter the computers; The Board voted to reject the offer.
- Website Edits | Updates | Research -
- Edits to Several Policies / Lending Agreements
 - ❖ Policy on Borrowing e-Readers - A motion to accept as amended was made by Linda Trouville seconded by James Nolan, the motion passed.
 - ❖ WiFi Mobile HotSpot Agreement - A motion to accept as amended was made by Linda Trouville seconded by James Nolan, the motion passed.
 - ❖ Launch Pad Borrowing Agreement - A motion to accept as presented was made by Linda Trouville, seconded by Monique Verville, the motion passed.
 - ❖ Native American Drum Borrowing Agreement - A motion to accept as presented was made by Linda Trouville, seconded by Gretchen Mayall, the motion passed.

- ❖ Borrowing Agreement and Use of Telescope – A motion to accept as presented was made by Linda Trouville, seconded by James Nolan, unanimously approved, and the motion passed and the motion passed.
- ❖ Circulation Policy/ Fines and Fee Schedule – A motion to accept as presented was made by Linda Trouville seconded by Monique Verville, unanimous approved, and the motioned passed.

New Business –

Discussion regarding meeting with a wheelchair bound patron a report was prepared by Assistant Director Diane Annunziato.

Late Closing for Exam Cram Week – A motion was made by Monique Verville to change the library’s hours of operation from 10am to 10pm on both June 18, and June 19, 2017 for Exam Cram Week seconded by Gretchen Mayall, unanimously approved and the motion passed.

Next Meeting – Meeting planned Wednesday, June 20, 2018

Suggestions for Next Meeting – none

Hearing no objections Chairperson Eric Jackson adjourned the meeting at 5:42pm.

Minutes Approved by:

Eric Jackson, Chair

Monique Verville, Clerk

Linda Trouville, Vice-Chair

James Nolan, Trustee

Gretchen Mayall, Trustee