

**M. G. Parker Memorial Library
Board of Library Trustees
Meeting Minutes
April 11, 2018**

The meeting was called to order at 3:28pm by Chairperson Eric Jackson.

In Attendance: Chairperson Eric Jackson, James Nolan, John Dyer, Monique Verville and Director Nanci Milone Hill. Dr. Linda Trouville was absent. Also in attendance were James Duggan Ann Vandal and Nathan Guilemette, Town IT Director.

A motion was made by John Dyer to delay the usual order of business to continue the discussion of the Library's Technology needs; the motion was seconded by James Nolan.

Community Input - none

Review of the minutes – from March 14, 2018 meeting. A motion to accept as presented was made by Monique Verville seconded by John Dyer - unanimously approved.

Review of Bills and Payroll- Bills from 3/16/2018 to 4/5/2018 and Payroll from 3/11/2018 to 4/7/2018 were reviewed. A motion to accept was made by John Dyer and seconded by Monique Verville - unanimously approved.

Budget and Financial Report – Addendum Attached

Performance Overview - Addendum Attached

Directors Report - Addendum Attached

Unfinished Business -

- Continue Discussion of Technology needs – The Town Manager spoke about bringing the Library together with the Town router. In response to concerns that Nathan would be too busy to handle the Library's technology needs on top of his other duties, the Town Manager said that he was planning to add an additional staff member who would report to Nathan.

There was a discussion regarding the need to purchase two new servers and 34 work stations, including staff and public computers. An option was presented to purchase new drives at \$110 per work station. With this option, we would keep the existing monitors. If we wanted all new work stations, the total cost would be roughly \$23,000.

Filtering was a concern for the Town Manager. We do not currently filter any of our computers. This was a decision that was made after much discussion when we moved into the new building. The Town Manager suggested that having filters on the computers is a safer way to go. There was further discussion about filtering improving the safety for our computers. Russia and China were discussed. The Trustees and Director indicated that they were in favor of helping secure our computers, but they were against filtering out subject matter.

Eric Jackson brought up the scientific evidence coming out of China, The director indicated that our patrons access most scientific articles via our databases and that the articles there have already been curated.

The Trustees explained that the library (and Trustees) subscribe to the American Library Bill of Rights (Addendum Attached) and ALA's Statement on Filtering Software (Addendum Attached). Their primary concern is access to information. That's what libraries are all about.

The Town Manager said that filtering was non-negotiable. If we do not filter, he will not use town funds to pay for replacing any of our technology. The Trustees will have to use State Aid for this need. A new contractor would have to be hired to oversee the installation of our technology, and the Town Manager would have to approve any choice of contractor. Only he can sign contracts.

The Library Director asked Nathan if there was some sort of middle ground. Is there a filtering program that would allow us to block unsafe sights that would do damage to our computers, but not filter subject matter? He said there was not. She asked about the Deep Freeze program that we currently have installed on our public computers. She asked if there was a filtering program that would allow us to indicate that there were certain things that we didn't want to block (for example, the word "breast" – if filtered, it would block sites that had chicken breast recipes and information on breast cancer). He said that there were not. Ann Vandal indicated that patrons could always ask the librarian to unblock a site. The Director responded that patrons might not want to share their personal information and health searches with the librarian, and therefore, would not get the information that they needed.

As the discussion progressed to an impasse, Chairperson Eric Jackson suggested that we table the discussion until the Director could compile information from all the libraries in the consortium about what libraries do and do not filter.

- Discussion and vote of new library website. The Director provided information she gathered from other towns that left Virtual Town Hall and moved to Wordpress. Ann Vandal said that the library could do whatever they wanted. No vote was needed, as the Trustees have previously voted to spend up to \$20,000 from State Aid for our new website and to hire Sterling Technologies to design a new logo and website. The Director will send the Statement of Work to the Town Manager for his signature.

Continuing Business-

New Business-

- Piano Donation - Reference Librarian Catherine Bence has offered to donate her family's piano (Addendum Attached). The library would have to pay to move it and maintain it. It would be in the meeting room. John Dyer moved that we gratefully accept the piano, seconded by Monique Verville – unanimously approved.
- Clarence Herbert and Edmund Nichols Collection Donation (Addendum Attached) - a motion was made by Monique Verville and seconded by James Nolan to decline the collection with the suggestion that the collection be given to the Historical Society with periodic displays at the library. The control should be in the custody and ownership of the Historical Society. The vote was unanimous. The Director will inform Rebecca Duda.

- Native American Drum Circulation Policy - John Dyer moved to accept the policy as presented, seconded by Monique Verville - unanimously approved.
- Mobile HotSpot Policy update - a motion was made by Monique Verville to accept the policy as presented, seconded James Nolan - unanimously approved.
- MLA Conference Funding – the Director asked for approval of \$1595.00 for library staff members to attend the MLA conference in May out of State Aid. A motion was made by Monique Verville to approve, seconded by James Nolan - unanimously approved.
- FY18 and MBLC Recalculation of the FY19 MAR - starting with the FY18 ARIS report, revolving funds will no longer count towards the Municipal Appropriation Requirement for State Aid. The Board of Library Commissioners will be recalculating the library’s last three fiscal years without the revolving funds, so that this new ruling will not negatively affect our State Aid.

Next Meeting- May 9, 2018 at 4:30pm

Suggestions for Next Meeting –

- Filtering
- Summer Meeting Schedule
- Reorganization of the Board of Trustees

Hearing no objection the chair adjourned the meeting at 4:36pm

Minutes Approved by:

Eric Jackson, Chair

Monique Verville, Clerk

Absent

Linda Trouville, Vice-Chair

James Nolan, Trustee