

M. G. Parker Memorial Library
BOARD OF LIBRARY TRUSTEES

Meeting Minutes for March 14, 2012

Opening/Call to Order:

The regular meeting of the Board of Library Trustees was called to order at 4:32 p.m. on March 14, 2012 at the M. G. Parker Memorial Library by John Dyer.

Present:

John Dyer, Trustee Chairperson
Clee Ace, Trustee
Cheryl Storm, Trustee
Linda Trouville, Trustee
Randy Robertshaw, Library Director
James Nolan, Candidate for Board of Trustees
Absent: Mary Lee Matthews, Trustee

Review and Approval of Minutes:

Motion to accept February 2012 meeting minutes was made by Clee Ace and seconded by Cheryl Storm. The minutes of the February 2012 meeting were unanimously approved.

Review and Approval of Bills/Payroll:

The Board reviewed the Bills and Payroll. The Public Computers donated by the Foundation appear on the Warrant albeit with a different account number.

Motion to approve the Warrants for the periods between February 9, 2012 and March 7, 2012 was made by Clee Ace and seconded by Cheryl Storm. The Warrant disbursement was unanimously approved.

Motion to approve Payroll for the periods between February 12, 2012 and March 10, 2012 was made by Clee Ace and seconded by Cheryl Storm. The Payroll disbursement was unanimously approved.

Community Input/ Public Appearance:

Candidate for the Library Board of Trustees James Nolan attended the Board Meeting as an introduction.

Director's Report:

The Director gave his report to the Board.

Old/Unfinished Business:

Permanent Installation Plaques color samples are not yet available.

New Business:

After recent local articles regarding Financial Overview, the Board has started to revisit our processes and procedures for Procurement and Revenue Deposits. In a proactive move, Randy Robertshaw began relocating the received materials to a secured location until they are processed. There will be limited access to the unprocessed materials. Clee Ace requested a report on Revenue Deposits going over to Town Hall from the Library. Having a report will allow the trustees to regularly review the transfer. Randy Robertshaw will assemble one for April.

Adjournment:

Motion by Clee Ace, and seconded by Linda Trouville to Adjourn the March Board of Library Trustee Meeting.

Meeting was adjourned at 5:18 p.m. The next general meeting will be at 4:30 p.m. on April 11, 2012 at the M. G. Parker Memorial Library.

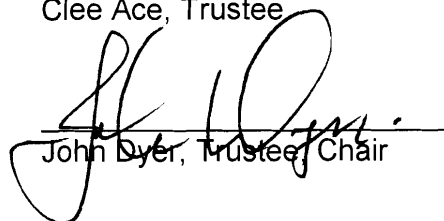
Minutes submitted by: Cheryl Storm

Approved by:



Clee Ace, Trustee

Linda Trouville, Trustee



John Dyer, Trustee Chair



Cheryl Storm, Trustee