

**M. G. Parker Memorial Library
Board of Library Trustees
Meeting Minutes
March 13, 2019**

The meeting was called to order at by Linda Trouville 4:30pm

In Attendance: Present: Linda Trouville, James Nolan, Monique Verville, and Director Nanci Milone Hill. Chair, Eric Jackson was absent.

Community Input – None

Review of the minutes – Review of the minutes from January 9, 2019 meeting of the Board of Library Trustees. A motion was made by James Nolan to accept the minutes as presented, seconded by Monique Verville and unanimously approved.

Review of Bills and Payroll- Review of the payroll from January 6, 2019 to March 9, 2019 and review of the bills from January 10, 2019 to March 7, 2019. A motion was made by Monique Verville to accept them as presented and seconded by Gretchen Mayall, unanimously approved.

Budget and Financial Report - Addendum Attached – Discussion regarding reallocation of the materials budget.

Performance Overview - Addendum Attached – February and March Performance Reviewed

Directors Report - Addendum Attached – February and March Reports Reviewed

Unfinished or Continuing Business -

- FY20 Budget Update - The Director and Trustees, Eric Jackson and Linda Trouville attended a budget meeting with Treasurer, Ann Vandal. Line items for utilities were increased. The Director asked for a new Technology person in the FY20 Budget. Treasurer Vandal said that they could not add the position at this point, but that it was on the radar and that they would be willing to revisit it mid-year.
- The Director will look into placing Library Street Signs on the corner of Arlington Street and Broadway and Hannaford's on Pleasant Street.

New Business –.

- The Dracut Funeral Home has become a new corporate member of the Friends of the Library
- Acceptance of Painting Donation- A motions was made by Monique Verville to accept a donated painting by Roberta Hamlin, seconded by James Nolan, approved unanimously.
- Review of Trustee Handbook Emails from the Board of Library Commissioners.
- The Boston Pride Parade is scheduled for June 8, 2019. Some of the Parker Library staff are interested in marching.
- Discussion regarding Friends of the Library members being on the Board of Trustees.

Next Meeting – April 10, 2019

Suggestions for Next Meeting – None

Linda Trouville moved to close the meeting at 5:08pm, unanimously approved.

Minutes Approved by:

absent

Eric Jackson,

Monique Verville,

Linda Trouville,

James Nolan,

Gretchen Mayall,