

**M. G. Parker Memorial Library
Board of Library Trustees
Meeting Minutes
March 8, 2017**

The meeting was called to order at 4:30pm by Chairperson Linda Trouville

In Attendance: Chairperson Linda Trouville, James Nolan, John Dyer, Eric Jackson, Monique Verville and Director Nanci Milone Hill.

Community Input- There was no community input

Review of the minutes a motion to accept the minutes from February 8, 2017 was made by Eric Jackson and seconded by James Nolan - unanimously approved.

Review of Bills and Payroll- Bills from the weeks of 2/10/2017 to 3/2/2017, and Payroll from the weeks of 2/6/2017 to 3/4/2017 were reviewed. A motion to accept was made by John Dyer and seconded by Monique Verville - unanimously approved

Budget and Financial Report – Addendum Attached. John Dyer asked whether or not we had received the approval to hire an additional part-time staff person, as requested in the Director's budget. The Director indicated that the budget book she had received did not include the new position. After looking over the budget, she believes that we can hire a part-time person using the budget we were given. She has written to the Town Manager, who indicated he would look it over and get back to her next week.

Performance Overview- Addendum Attached

Directors Report- Addendum Attached

Unfinished Business- None

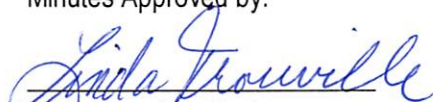
New Business- None

Next Meeting- Wednesday, April 12, 2017 at 4:30 PM in the Director's Office.


Suggestions for Next Meeting-

Hearing no objection John Dyer moved and Eric Jackson seconded that the meeting be closed at 4:59pm – unanimously approved.

Minutes Approved by:


Linda Trouville, Chairperson


John Dyer, Trustee


Eric Jackson, Trustee


Monique Verville, Trustee


James Nolan, Trustee

BOARD OF LIBRARY TRUSTEES

Dracut M. G. Parker Memorial Library

28 Arlington St

Dracut, MA 01826

(978) 454-5474

Agenda for March 8, 2017

Board of Library Trustees

4:30 PM. Director's Office, 2ND Floor

CALL TO ORDER

ATTENDANCE

COMMUNITY INPUT

REVIEW OF MINUTES FOR PREVIOUS REGULAR MEETING

REVIEW AND APPROVAL OF BILLS

REVIEW AND APPROVAL OF PAYROLL

BUDGET AND FINANCIAL REPORT

DIRECTOR'S REPORT

UNFINISHED OR CONTINUING BUSINESS

Tercentennial Quilt Update

NEW BUSINESS

Any person who has a qualifying disability as defined by the Americans With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Parker Memorial Library; 28 Arlington Street; Dracut, MA 01462; (978) 454-5474 so that any necessary arrangements can be made to accommodate each request. It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

Parker Memorial Library
DIRECTOR'S REPORT– MARCH 2017

BUDGET

The Town of Dracut, Fiscal Year 2018 Budget, has been received. It will need to be voted on at the June Town Meeting. Upon inspection, I noticed that the library budget does *not* include funding for the part-time YA and Children's Library Assistant that we requested. I also noticed our Dues & Publications line item contained \$31,000 more than I had requested for that line. I contacted both Ann Vandal and James Duggan to ask if the decision on the part-time position was final. Our total budget as proposed is \$810,771. That funding is required in order for us to meet our Municipal Appropriation requirement in order to remain certified and receive State Aid. However, I have asked if we could move \$16,500 from Dues & Publications, over to Part-Time personnel. Mr. Duggan wrote back saying that he would review my request and get back to me this week.

BUILDING

On Saturday, March 18th, Diane Annunziato noticed a noise coming from the boiler in the basement. She called Bedford Mechanical. They came out to do a check, greased the machine and said they would come back the following week to do their quarterly maintenance check. On Wednesday, February 22nd, they came again. At that point, they noticed that the water heater in the boiler room was leaking. The following day, they sent us a quote to replace the failed water heater (included in your packet this month). The replacement is going to cost us \$2,165.00. This price includes:

- Isolating the failed tank.
- Draining water from the failed tank.
- Disconnecting the copper piping, gas piping and flue piping from the failed heater.
- Removing and disposing of the failed water heater.
- Furnishing and installing (1) new 50 gallon Bradford White natural gas hot water heater.
- Furnishing and installing materials needed to reconnect the copper piping, gas piping and flue piping to the new heater.
- Filling the new tank and startup heater.
- This price includes all regular labor time.

Carole Hamilton has prepared a Purchase Order and it has gone over to Town Hall to be signed. Once we get it back, we will schedule the work.

Carole has prepared an RFP for our cleaning services. She has sent it to the Town Manager's office for review and input. Once it is approved, Samantha Carver will place the ad in the Lowell sun and we will wait for bids to come in.

Our Technical Services Librarian, Lydia Gravell, is fluent in Spanish. She has translated the specs for our cleaning company into Spanish for us (included in your packet this month). We are very grateful to her for doing this.

COMMUNITY OUTREACH

In accordance with our latest Long-Range Plan, I have begun working with Lori Cahill from the Recreation Department and Bethany Loveless from the Council on Aging, to plan a Harry Potter week from July 10, 2017 – July 14, 2017. Penny Berube and Cathy Cloutier have also been invited to partake in the planning of this event.

This activity meets the following goals and objectives from our Long-Range Plan:

GOAL 1: Our patrons will find the library relevant, useful, and attractive to their changing needs.

OBJECTIVE A: We will make the library more inviting to patrons of all ages, demographics and economic background.

ACTIVITY 4: We will expand our inter-generational programming, both on and off-site.

GOAL 3: The community will see the Library staff as highly trained, knowledgeable and friendly.

OBJECTIVE A: We will maximize efforts at community outreach.

ACTIVITY 3: We will actively partner with the Council on Aging, the Parks & Recreation Department, and the Dracut Public School system to ensure that we are not duplicating efforts and to offer a variety of quality programming to the residents of Dracut.

The Harry Potter Week Planning Committee met for the first time on Wednesday, March 1st in the Town Manager's Conference Room. We decided on the following schedule of events, with more to be added.

- Make a Marauder's Map – Monday, July 10th. 10:00 AM at the Library (Penny/Amber).
- Make a Howler – Monday, July 10th. 11:30 AM at the Library (Penny/Amber).
- Harry Potter Trivia Day – Tuesday, July 11th at the Senior Center. Two sessions. 12:00 PM for Seniors and 6:30 PM for families (Nanci).
- Harry Potter Scavenger Hunt – Wednesday, July 12th. Starts in the Selectmen's Room at Town Hall with breaking participants into teams using the sorting hat. Ends at Veteran's Park. 9:00 AM start time. (Lori).
- Diagon Alley Day – Wednesday, July 12th at the Library. Participants will visit several Diagon Alley "stores." Student volunteers, grades 8-12 will man the shops. At *Gringott's Bank*, children will "withdraw" money (galleons, sickles, knuts) to purchase items in the alley. At *Eeylops Owl Emporium*, kids will make an owl craft. *Floean Fortescue's Ice Cream Parlor* serves a mini ice cream sundae. *The Leaky Cauldron* lets you make a small cup of Butter Beer. *Madam Malkin's Robes* lets you try on robes and then dress a character to take home in a robe of choice. *The Magical Menageries* will have various animals in cages and an opportunity to color a magical

animal. At *Olivander's* they will make a wand. At *Potage's Cauldron Shop*, they'll color a cauldron. At *Slug & Jiggers Apothecary* they can make a potion. At *Quality Quidditch Supplies*, they will make a golden snitch. At *The Sweets Stall*, children will decorate a sweet treat to eat or take home. Start Time TBD. (Penny/Amber/Lori).

- Pizza and a Movie: *The Sorcerer's Stone* – Thursday, July 13th at the Library (Nanci).
- Inter-generational Bingo – Friday, July 14th at the Senior Center from 10:00 am to 11:30 am (Bethany, Nanci & Lori).
- Yule Ball for All Ages (with Prisoner of Azkaban Photo Booth) – Saturday, July 15th from 4:00 pm to 7:00 pm at the Senior Center (Bethany).

FRIENDS

The Friends did not hold a meeting in February. February was their Membership Drive.

The Boston Bruins PJ Drive will continue to run through March 15th. To date, the Friends have received 60 donations. The Massachusetts Board of Library Commissioners (MBLC) has added three signed Boston Bruins prizes specifically for libraries that participate – even if they were not the top collectors of PJs.

Kevin Willet, the Treasurer, reports the following numbers, as of February 24, 2017:

Beginning balance as of 1/1/17 - \$20,606.78

Deposits as of 2/24/17 - \$1,214.62

Checks cleared as of 2/24/17 - \$2,750.52

Bank balance as of 2/24/17 - \$19,070.88

The next regular monthly meeting of the Friends will be held on Wednesday, March 22nd, from 6:30 pm to 8:00 pm, in the Meeting Room.

MLA/MBLC NEWS

Yesterday, in my role as MLA (Massachusetts Library Association) President, I presided over Library Legislative Day at the State House. It was my pleasure to award Senator Kathleen O'Connor Ives with the MLA Library Advocacy Award for 2017. Elected to her third term in 2016, Senator O'Connor Ives represents the First Essex District, which includes the seven communities of Amesbury, Haverhill, Merrimac, Methuen, Newburyport, North Andover and Salisbury. Senator O'Connor Ives is Co-Chair of the Legislature's Joint Committee on Community Development and Small Businesses and the Vice Chair of the Senate Committee on Personnel and Administration. She is also a member of the Joint Committee on Ways and Means, the Joint Committee on Higher Education, the Joint Committee on Financial Services, the Joint Committee on Consumer Protection and Professional Licensure, and the Senate Committee on Steering and Policy. Senator O'Connor Ives serves as co-chair of the Library Caucus in the Massachusetts State Legislature.

Senator O'Connor Ives' began her Senate career as a member of the Joint Committee on Tourism, Arts and Cultural Development where she took an early interest in issues of concern to the library

community. In 2016 she demonstrated strong and visible support for the library line items in the FY17 state budget that were at risk of severe cuts in the Senate.

This year, Diane Annunziato and Laura Sanscartier also attended Library Legislative Day. It was Laura's first time attending the event. She participated in the 1st time attendees program.

PROGRAMS

- Preschool Story Time (Session 1) meets Thursday mornings from 9:30 am to 10:15 am, on 3/9, 3/16, and 4/6
- Preschool Story Time (Session 2) meets Thursday mornings from 10:30 am to 11:15 am, on 3/9, 3/16, and 4/6
- Dracut YA Gaming Club meets Mondays from 3:00 pm to 5:00 pm, on 3/13, 3/20, 4/3, and 4/10.
- Grade 1 Book Club meets on Monday, 3/13 from 4:00 pm to 5:00 pm, to discuss *Captain and Matey Set Sail*, by Daniel Laurence. Meets again on 4/10. Title TBD.
- Art Night meets Monday, 3/13 from 6:15 pm to 7:15 pm. Children will create self-portraits and learn about Frida Kahlo.
- Bambinos (Session 1) meets Tuesday mornings from 10:00 am to 10:30 am, on 3/14, 4/4, and 4/11
- Bambinos (Session 2) meets Tuesday mornings from 10:30 am to 11:00 am, on 3/14, 4/4, and 4/11
- Junior Friends Event: Dr. Seuss Day – Tuesday, 3/14 from 4:30 pm to 5:15 pm. For children ages 2 to 8. The Junior Friends will meet at 4:00 pm to set up
- Adult Coloring Group – meets Tuesday nights from 6:00 pm to 8:00 pm in the Old Library, on 3/14, 3/21, and 3/28
- Alternatives to Pain Series: Reiki – Tuesday, 3/14 from 7:00 pm to 8:00 pm.
- Story Time for Twos – meets Wednesday mornings from 10:00 am to 11:00 am, on 3/15, 3/22, 3/29, 4/5, and 4/12
- Crazy 8s Math Club (Grades K-2) – meets Wednesday afternoons from 4:00 pm to 5:00 pm, on 3/15, 4/5, and 4/12
- Crazy 8s Math Club (Grades 3-5) – meets Wednesday evenings from 6:15 pm to 7:15 pm, on 3/15, 4/5, and 4/12
- The Knitting Connection – meets Wednesday evenings from 6:30 pm to 8:15 pm, on 3/15, 3/22, 3/29, 4/5, and 4/12
- Parker Writers Group Publication Conference – Saturday, March 18th from 10:30 am to 12:30 pm.
- Yoga Mornings – Wednesdays from 9:00 am to 10:00 am, on 3/22, 3/29
- Teen Writers Group – Wednesday, 3/22 from 3:00 pm to 4:00 pm.
- Kindergarten Book Club – meets Monday, 3/27 from 5:00 pm to 6:00 pm to discuss *Duck! Rabbit!* By Amy Krouse Rosenthal.
- Beginners Chess for All Ages – Wednesday, 3/29 from 6:00 pm to 7:30 pm.
- Digital Life: Gizmos and Gadgets – Monday, 4/3 from 6:30 pm to 8:00 pm, with Ethel Schuster.
- Cupcake and Stories – Tuesday, 4/4 from 6:15 pm to 7:00 pm. For children in Grades K-2.
- Parker Writers Group – meets Wednesday, 4/5 from 6:00 pm to 8:00 pm

- Children's Art Show – Monday, 4/10 from 6:15 pm to 7:15 pm.

STAFF NEWS

Once again, Penny Berube participated in *Read Across America Day*. This day celebrates Doctor Seuss' birthday. Penny read to students at both the Brookside and Englesby schools. Trey Flowers from the Boston Bruins attended the Brookside school's assembly.

UPCOMING IMPORTANT DATES

- Next Trustee Meeting – Thursday, April 12, 2017. 4:30 pm in the Director's Office.
- Early Closing – Good Friday, April 14, 2017. Library closes at 12:00 pm, per union contract.

UPCOMING MEETINGS | WORKSHOPS

Nanci H.

- Town Department Head Meeting – Tuesday, 3/14 from 8:30 am to 9:30 am at Town Hall.
- *Dracut Reads* meeting – Wednesday, 3/15 at 2:30 pm at the Library in the Director's Office.
- Library Legislative Caucus – Thursday, 3/16 at 11:00 am at the State House in Boston.
- Meeting with Librarian of Congress – Saturday, 3/18 at the Malden Public Library from 11:00 am to 12:30 pm.
- MVLC Quarterly Membership Meeting – Tuesday, 3/21 from 1:30 pm to 4:30 pm at the Chelmsford Public Library.
- Readers' Advisory Workshop – Westwood Public Library. 9:00 am – 12:00 pm.
- MVLC Director's Focus Group – Friday, 3/24 at 9:00 am at the Dracut Library.
- MVLC Director's Round Table – Friday, 3/24 at 1:00 pm at the Dracut Library.
- Northeast Readers' Advisory Round Table – Tuesday, 3/28 from 9:30 am to 1:00 pm at the Danvers Public Library.
- MLA Executive Board Meeting – Friday, 4/14 from 10:00 am to 12:00 pm at the Worcester Public Library.

Diane A.

- Strategies for the Overwhelmed -Tuesday, 3/21 from 9:00 am to 4:00 pm in Woburn.
- Friends of the Library Monthly Meeting – Wednesday, 3/22 at 6:30 pm at the Dracut Library.
- Assistant Director's Forum – Tuesday, 4/4 from 12:00 pm to 2:00 pm at the Arlington Public Library.

Amber B.

- Symphony OPAC training – Wednesday, 4/12 from 10:00 am to 1:00 pm at the Merrimac Public Library.

Amy S.

- ParaLibrarian Certification Meeting – Tuesday, 3/21 from 10:00 am to 12:00 pm at the Dracut Library.

Catherine C.

- Build a Better Summer Library Program – Tuesday, 3/28 from 10:00 am to 12:00 pm at the Reading Public Library.

Cheryl S.

- ParaLibrarian Certification Meeting – Tuesday, 3/21 from 10:00 am to 12:00 pm at the Dracut Library.

Joyce S.

- Symphony OPAC training – Wednesday, 4/12 from 10:00 am to 1:00 pm at the Merrimac Public Library.

Laura S.

- ParaLibrarian Certification Meeting – Tuesday, 3/21 from 10:00 am to 12:00 pm at the Dracut Library.

Melissa R.

- ParaLibrarian Certification Meeting – Tuesday, 3/21 from 10:00 am to 12:00 pm at the Dracut Library.

Penny B.

- NOBS Twelfth Annual Program Planners Breakfast – Friday, 4/14.

Robin G.

- ParaLibrarian Certification Meeting – Tuesday, 3/21 from 10:00 am to 12:00 pm at the Dracut Library.

Respectfully submitted,
Nanci Milone Hill, Library Director

M.G. Parker Memorial Library
FY2016 Board Report

		FY2017 APPROPRIATION	FY2017 SPENT	FY2017 UNSPENT	FY2017 % UNSPENT
5110	Department Payroll	406,446.00	260,483.88		35.9%
5120	Temp. / PT Payroll	120,000.00	75,528.96		37.1%
5140	Longevity	3,100.00	2,050.00		33.9%
5210	Electricity	30,000.00	11,476.17		61.7%
5212	Gas	15,000.00	7,485.60		50.1%
5230	Water Charges	1,900.00	1,446.45		23.9%
5231	Sewer Charges	650.00	260.00		60.0%
5241	Service Contracts	31,000.00	25,534.49		17.6%
5291	Custodial & Housekeeping	4,000.00	2,840.22		29.0%
5340	Telephone	1,500.00	1,181.11		21.3%
5341	Postage	1,000.00	67.79		93.2%
5420	Office Supplies	1,700.00	757.01		55.5%
5421	Computer Supplies	2,000.00	211.88		89.4%
5423	Duplicating Supplies	300.00	-		100.0%
5430	Building Main. Expense	5,800.00	8,540.89		-47.3%
5432	Security Equipment	300.00	-		100.0%
5433	Equipment Maint. Expense	800.00	-		100.0%
5581	Library Supplies	5,000.00	4,200.46		16.0%
5586	Library Programming	1,000.00	475.00		52.5%
5712	Mileage Reimbursement	2,000.00	1,282.47		35.9%
5730	Dues & Publications	130,000.00	97,692.97		24.9%
5884	Machinery & Equipment	1,000.00	-		100.0%
TOTAL APPROPRIATION		764,496.00	501,515.35	262,980.65	34.4%
RESERVE/REVOLVING FUNDS			SPENT		
22-3571-0000-5200			4,684.19		
22-3571-0000-5400			481.14		
TOTAL RESERVE/REVOLVING FUNDS		-	5,165.33		
TOTAL LIBRARY OPERATING		764,496.00	506,680.68	262,980.65	34.4%

M.G. Parker Memorial Library
FY2017 Materials Report

	FY2014	FY2015	FY2016	AVERAGE	FY2017 Guidelines	FY2017 Actual	FY2017 Remaining
Adult Fiction	\$ 35,895.21	\$ 46,311.47	\$ 25,792.68	\$ 35,999.79	\$ 25,000.00	\$ 8,515.93	\$ 16,484.07
Adult Nonfiction			\$ 16,427.88	\$ 5,475.96	\$ 14,000.00	\$ 8,785.69	\$ 5,214.31
Audiobooks	\$ 4,101.32	\$ 5,258.74	\$ 6,890.92	\$ 5,416.99	\$ 6,000.00	\$ 5,282.09	\$ 717.91
Downloadable			\$ 6,108.12	\$ 2,036.04	\$ 3,600.00	\$ 8,066.00	\$ (4,466.00)
Reference	\$ 828.84	\$ 645.52	\$ 351.59	\$ 608.65	\$ 1,000.00	\$ 350.00	\$ 650.00
Young Adult	\$ 2,336.81	\$ 3,475.34	\$ 1,866.52	\$ 2,559.56	\$ 2,400.00	\$ 791.65	\$ 1,608.35
Children	\$ 9,483.48	\$ 9,139.11	\$ 14,829.63	\$ 11,150.74	\$ 12,600.00	\$ 9,683.32	\$ 2,916.68
Periodicals	\$ 4,695.16	\$ 5,178.36	\$ 5,751.97	\$ 5,208.50	\$ 5,500.00	\$ 5,508.00	\$ (8.00)
Electronic Databases	\$ 7,349.36	\$ 6,370.47	\$ 11,548.32	\$ 8,422.72	\$ 9,500.00	\$ 6,971.32	\$ 2,528.68
Music CD	\$ 216.77	\$ 1,106.57	\$ 1,009.33	\$ 777.56	\$ 1,000.00	\$ 373.33	\$ 626.67
DVD	\$ 10,077.27	\$ 8,619.19	\$ 10,779.86	\$ 9,825.44	\$ 12,000.00	\$ 5,948.64	\$ 6,051.36
Games				\$ -		\$ -	\$ -
MVLC DUES					\$ 37,400.00	\$ 37,417.00	\$ (17.00)
TOTAL	\$ 74,984.22	\$ 86,104.77	\$ 101,356.82	\$ 87,481.94	\$ 130,000.00	\$ 97,692.97	\$ 32,307.03

M.G. Parker Memorial Library
Comparative Circulation Attendance 2006-2017

CIRCULATION

	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
January	8,102	16,424	17,818	21,186	20,677	20,724	20,196	15,948	10,095	17,363	17,323	15,062
February	7,917	15,700	18,760	21,967	21,459	19,668	21,812	20,938	19,392	16,767	17,189	
March	10,320	17,832	19,914	23,674	22,823	23,655	22,865	20,555	20,874	19,447	18,221	
April	762	15,922	18,689	22,166	19,967	20,477	21,206	21,352	18,769	17,450	17,338	
May	14,145	15,606	17,778	20,116	18,720	19,380	21,591	18,292	17,828	14,475	16,264	
June	19,006	18,555	18,436	26,120	23,094	22,471	22,115	19,635	19,241	15,749	17,045	
July	20,571	22,683	28,688	28,526	25,595	24,600	25,077	16,832	21,348	18,257	17,765	
August	21,518	21,254	22,381	24,728	24,948	26,785	24,502	24,245	20,262	22,428	19,345	
September	15,278	15,410	19,691	20,258	20,451	20,246	18,531	19,893	11,510	17,843	15,265	
October	16,460	18,294	20,920	21,789	21,412	20,717	21,054	20,118	19,806	17,710	15,500	
November	15,010	15,481	18,505	19,889	20,308	21,280	17,517	17,146	15,042	16,339	14,193	
December	12,294	12,604	16,327	19,606	17,846	17,772	15,949	17,566	16,740	15,565	13,068	
TOTALS	161,383	205,765	237,907	270,025	257,300	257,775	252,415	232,520	210,907	209,393	198,516	

PATRON ATTENDANCE

	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
January		12,011	12,492	12,750	12,352	10,869	12,191	12,089	10,684	9,102	9,108	10,191
February		10,354	13,144	13,183	12,100	11,140	13,141	11,826	12,525	9,770	10,511	9,179
March		12,687	14,532	14,634	14,649	13,842	13,703	12,568	12,404	10,993	10,819	14,836
April		11,682	13,726	14,478	12,367	12,767	12,756	13,252	11,331	10,839	10,377	
May	9,336	10,780	12,172	11,898	11,582	11,969	12,138	11,271	10,664	10,664	10,006	
June	10,502	10,604	13,903	15,650	13,046	13,063	12,114	10,779	10,849	9,780	10,863	
July	13,879	14,763	17,528	17,236	14,440	14,343	14,768	14,321	16,025	10,597	11,423	
August	16,460	15,857	15,684	15,151	14,854	15,663	15,200	14,321	12,361	12,268	12,992	
September	12,784	10,944	12,812	12,234	12,151	12,425	11,874	11,819	10,312	10,995	11,006	
October	13,231	12,553	13,158	12,883	12,529	12,960	11,979	11,012	11,832	11,992	10,554	
November	12,743	10,657	11,665	11,535	11,961	12,414	9,583	9,871	8,812	8,500	9,554	
December	9,809	9,036	10,415	11,145	10,065	10,879	10,455	9,699	9,111	10,729	8,475	
TOTALS	98,744	141,928	161,231	162,777	152,096	152,334	149,902	142,828	127,799	126,229	125,688	

M.G. Parker Memorial Library
FY2017 Performance Metrics

	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	TOP 10 - JAN 2017
First Time Checkout	13,338	14,299	11,086	11,034	10,155	9,321	11,242	11,004		
Desk Renewal	861	932	678	859	748	710	760	781		Adult DVDs 2,942
OPAC Renewal	1,853	2,449	1,888	1,948	1,803	1,698	1,640	1,736		Adult Fiction 2,081
Overdrive / Audio	189	192	177	218	228	201	242	164		JE or JJ Books 1,406
Overdrive / e-Books	393	354	310	460	490	478	531	499		Easy Readers 999
Overdrive Streaming Video	4	3	1	0	5	1	2	6		J Fiction 823
Overdrive / TOTAL	586	549	488	678	723	680	775	669		J DVDs 791
Freegal Downloadable Music	253	319	328	304	274	206	272	184		Overdrive 669
Freegal Streaming Music	874	797	797	677	490	453	373	462		Freegal Music 646
Freegal / TOTAL	1,127	1,116	1,125	981	764	659	645	646		Adult BOCD 463
Total Checkouts	17,765	19,345	15,265	15,500	14,193	13,068	15,062	14,836		Adult LP 382
Total Checkins	15,894	18,624	14,082	14,345	13,888	12,146		13,076		
Requests Placed at mdr	2,387	2,425	2,251	2,323	2,033	1,862	2,324	2,118		
Requests Cancelled	357	331	348	322	272	271	308	280		
Holds Fulfilled	1,802	2,236	1,904	2,006	1,801	1,677	1,864	1,705		
Users Added	70	63	60	54	59	36	42	61		
Copies Added	387	409	550	601	430	362	444	415		
Bib Records Added	45	67	75	115	40	43	87	77		
Children's Programs	25	19	15	25	21	21	23	26		
Children's Attendance	634	372	314	546	357	346	368	495		
Young Adult Programs	7	1	2	4	4	4	5	3		
Young Adult Attendance	68	17	11	32	50	27	31	15		
Adult Programs	9	9	14	12	11	9	11	10		
Adult Attendance	58	58	124	123	113	65	127	98		
Community Meetings	1	0	3	6	7	4	0	1		
Community Meeting Attendance	12	0	193*	87	4212**	179	0	5		
Quiet Study Use	90	74	65	76	106	94	82	66		
Quiet Study Room Attendance	162	135	119	106	111	62	134	126		
TOTAL Adult Volunteers	4	4	4	4	3	3	3	5		
TOTAL Adult Vol. Hours	24	34	52	49	19	11	22	43		