The meeting was called to order at 4:30 pm by Chairwoman Clee Ace.

In Attendance: Chairwoman Clee Ace, James Nolan, John Dyer, Eric Jackson, Linda Trouville, and Director Nanci Milone Hill.

Community Input- There was no community input.

Review of the minutes A motion to accept the minutes was made by John Dyer and seconded by James Nolan - unanimously approved.

Review of Bills and Payroll- Bills from the weeks of 11/13/14 to 12/4/14 and Payroll from the weeks of 11/8/14 to 12/6/14 were reviewed. A motion to accept was made by John Dyer and seconded by Eric Jackson - unanimously approved.

Budget and Financial Report - Addendum Attached. James Nolan made a motion to approve Key Span funds to pay for a technology specialist to evaluate and make recommendations for 5-year improvements to the library’s technology infrastructure. Eric Jackson seconded - unanimously approved.

Performance Overview- Addendum Attached.

Directors Report - Addendum Attached.

Library closings - A motion to accept the 2015 Library Closing schedule was made by John Dyer and seconded by James Nolan - unanimously approved.

A discussion regarding the pending pretrial conference for the suspects who stole over $450.00 worth of Parker Library DVDs ensued. Diane Annunziato may have to attend this conference as a witness. The trustees suggested that request reimbursement from the court for her time and travel expenses.

Nanci has applied for a Library Services and Technology grant with Chelmsford Library professional development Reader Advisory training for both staffs.

John Dyer made a motion to submit the capital budget prepared by the director. It was seconded by Linda Trouville – unanimously approved.

Unfinished Business –

Arbitration – Pending staff arbitration date will be in either February or March. The Director will need to attend.

Review and Explanation of the Municipal Appropriation Requirement for state aid.
Continuing Business-

New Business- Discussion regarding a proposed Overnight YA Gaming Club. Eric Jackson is looking for approval of the program. A motion was made by John Dyer motion to approve YA Overnight events, and seconded by Linda Trouville - unanimously approved.

Suggestions for Next Meeting –

Hearing no objections the Chair Clee Ace Adjourned the meeting at 5:31pm

Minutes Approved by:

__________________________________________  __________________________________
Clee Ace, Chairwoman                             Linda Trouville, Trustee

__________________________________________  __________________________________
John Dyer, Trustee                               James Nolan, Trustee

__________________________________________
Eric Jackson, Trustee