

**M. G. Parker Memorial Library  
BOARD OF LIBRARY TRUSTEES**

Meeting Minutes for December 14, 2011

**Opening/Call To Order:**

The regular meeting of the Board of Library Trustees was called to order at 4:30 p.m. on December 14, 2011 at the M. G. Parker Memorial Library by John Dyer.

**Present:**

John Dyer, Trustee Chairperson  
Clee Ace, Trustee  
Linda Trouville, Trustee  
Cheryl Storm, Trustee  
Randy Robertshaw, Library Director  
Visitors: Penny Berube & Shantelle Harty

**Approval/Review of Minutes:**

Motion to accept November 2011 meeting minutes was made by Clee Ace and seconded by Linda Trouville. The minutes of the November 2011 meeting were unanimously approved.

**Review Of Bills/Payroll:**

The Board reviewed the Bills and Payroll.

**Approval Of Bills/Payroll:**

Motion to approve Warrants for the periods between November 17 and December 8, 2011 and Payroll for the periods between November 6 and December 12, 2011 was made by Clee Ace and seconded by Linda Trouville. The Warrant and Payroll disbursement was unanimously approved.

**Community Input/ Public Appearance:**

There was no Community Input.

**Volunteer Recognition:**

Volunteer Shantelle Harty was recognized for her efforts during the Summer Reading Program and presented with a Certificate and a Check from the Friends of the Library.

**Director's Report:**

The Director gave his report to the Board.

**Old/Unfinished Business:**

The Annual Review for the Library Director was completed. The review is ready to be sent to Town Hall. Randy Robertshaw is doing an outstanding job in his role as Library Director.

The Employee Request has been completed. The letter was delivered to Town Hall on December 5, 2011.

Evergreen is continuing to update the catalog system. A module for acquisitions is being researched for feasibility.

The 2013 Budget is completed and ready to submit to Town Hall.

Motion to approve 2013 Budget as ready to be submitted to Town Hall was made by Cleo Ace and seconded by Linda Trouville. The vote was unanimous.

**New Business:**

The Exhibit Policy is at Town Hall for review, presentation postponed to January.

**Adjournment:**

Motion by Cleo Ace, and seconded by Linda Trouville to Adjourn the December Board of Library Trustee Meeting.

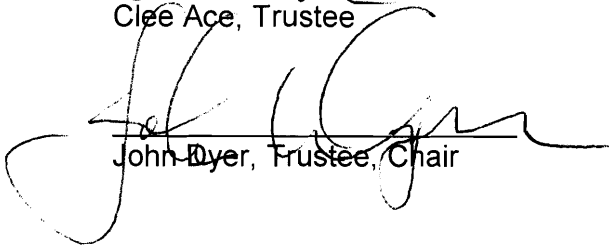
Meeting was adjourned at 5:37 p.m. The next general meeting will be at 4:30 p.m. on January 11, 2012 at the M. G. Parker Memorial Library.


Minutes submitted by: Cheryl Storm

Approved by:

  
Cleo Ace, Trustee

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Linda Trouville, Trustee

  
John Dyer, Trustee, Chair

  
Cheryl Storm, Trustee