

**M. G. Parker Memorial Library
BOARD OF LIBRARY TRUSTEES**

Meeting Minutes for November 9, 2011

Opening/Call To Order:

The regular meeting of the Board of Library Trustees was called to order at 4:34 p.m. on November 9, 2011 at the M. G. Parker Memorial Library by John Dyer.

Present:

John Dyer, Trustee Chairperson
Clee Ace, Trustee
Mary Lee Matthews, Trustee
Cheryl Storm, Trustee
Randy Robertshaw, Library Director
Visitor: Lee Doyle

Trustee Linda Trouville arrived at 5:15 p.m.

Approval/Review of Minutes:

Motion to accept October 2011 meeting minutes was made by Clee Ace and seconded by Cheryl Storm. The minutes of the October 2011 meeting were unanimously approved.

Review Of Bills/Payroll

The Board reviewed the Bills and Payroll.

Approval Of Bills/Payroll

Motion to approve Warrants for the periods between October 13 and November 3, 2011 was made by Clee Ace and seconded by Cheryl Storm. The Warrant disbursement was unanimously approved.

Motion to approve Payroll for the periods between October 9 and November 5, 2011 was made by Clee Ace and seconded by Cheryl Storm. The Payroll disbursement was unanimously approved.

Community Input/ Public Appearance:

Regarding the Employee Request Presentation, given by Library Office Manager, Lee Doyle, discussion occurred.

Motion to vote upon sending a letter per the Request was made by Clee Ace and seconded by Mary Lee Matthews. The motion was unanimously approved.

Motion for the Chair to prepare the draft of a letter in support of the Library Director's letter of support of the previously approved reclassification upgrade during the 2001 negotiation session was made by Clee Ace and seconded by Mary Lee Matthews. The motion was unanimously approved.

Director's Report:

The Director gave his report to the Board.

Old/Unfinished Business:

Upon a Review of the By-Laws, the Board wishes to rename and reorder agenda items, Article 3, Section 6.

Motion made by Clee Ace, and seconded by Cheryl Storm, to place By-Law change terminology for the agenda items in the call of the next meeting passed unanimously.

Motion to accept the policy titled Bulletin Board, Distribution of Materials, and Donation Policy as presented by the Director in briefing 11-2, was made by Clee Ace and seconded by Mary Lee Matthews. The motion passed unanimously.

Motion to accept the Collection Development Policy as presented by the Director in briefing 11-3, was made by Clee Ace and seconded by Linda Trouville. The motion passed unanimously.

Motion to accept the Closing Policy with the changes discussed was made by Linda Trouville and seconded by Mary Lee Matthews. The motion passed unanimously.

Motion to accept the 2012 Holiday & Closing Schedule as presented by the Director in briefing 11-5, was made by Cheryl Storm and seconded by Clee Ace. The motion passed unanimously.

Motion to accept the 2012 Board Meeting Schedule as presented by the Director in briefing 11-6, was made by Clee Ace and seconded by Mary Lee Matthews. The motion passed unanimously.

The Annual Review for the Library Director was started.

New Business:

The owners of some of the displays in the Library have requested plaques, to accompany their displays, be installed. Further review is needed and a presentation will be made in December.

Adjournment:

Motion by Clee Ace, and seconded by Linda Trouville to Adjourn the November Board of Library Trustee Meeting.

Meeting was adjourned at 5:55 p.m. The next general meeting will be at 4:30 p.m. on December 14, 2011 at the M. G. Parker Memorial Library.

Minutes submitted by: Cheryl Storm


Approved by:



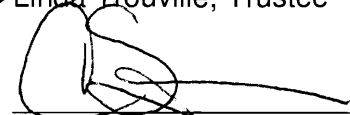
Clee Ace, Trustee



Linda Trouville, Trustee



John Dyer, Trustee, Chair



Cheryl Storm, Trustee

Mary Lee Matthews, Trustee