

**M. G. Parker Memorial Library  
Board of Library Trustees  
Meeting Minutes  
July 9, 2014**

The meeting was called to order at 4:32 pm by Chairwoman Clee Ace

**In Attendance:** Chairwoman Clee Ace, James Nolan, Eric Jackson, Linda Trouville, and Director Nanci Milone Hill, John Dyer was absent

**Community Input-** There was no community input The Director reported that Conway Freight donated \$150.00 to the library from a recent fundraiser.

**Review of the minutes** – A motion was made to accept the minutes from June 11, 2014 with corrections, was made by Eric Jackson and seconded by James Nolan. They were approved.

**Review of Bills and Payroll** - Bills from the weeks of June 13, 2014 to July 3, 2014 were discussed. Payroll from the weeks of June 8, 2014 through July 5, 2014 were discussed. A motion to accept the bills and payroll was made by James Nolan and seconded by Linda Trouville. They were unanimously approved.

**Budget and Financial Report** – Addendum Attached- Clee Ace ask if the Friends Foundation might donate to the Seismology Project, Director Hill said it might be more appropriate to approach the foundation.

**Performance Overview-** Addendum Attached-

**Directors Report-** Addendum Attached-

Summer Reading sign up, 67 Adults, 23 Teens 519 Children to-date. The adult reward program consists of 10 \$25 gift cards from various restaurants in town. Teen's and Children's programs have a multitude of encouragement rewards.

Director Hill explained how the staff is participating in the "Fish Philosophy" a motivational program designed to foster cooperative working conditions and positive work attitudes. The staff has been enthusiastic in its participation.

**Unfinished Business-** Clee Ace said she spoke Philippe Thibeault from the Permanent Building Committee and they will be inviting the library trustees to their next meeting.

The seismology center field trip set up for second week in August was postponed due to vacations. The Trustee Meeting for August will be held only if necessity requires it.

**Continuing Business-** Overdue Fines – Discussion how the town could intercede when a patron owes \$100.00 or more for more than six months. The Director indicated the MVLC (Merrimack Valley Library Consortium) can run a report and further discussion will be tabled until data is gathered.

**New Business-** Staff Meetings- Nanci Hill asked the trustees to allow the library staff to have four meetings per year with delayed openings of the library at 10:30am. Linda Trouville made a motion to close the library from 8:30am to 10:30 for these staff meetings, Eric Jackson seconded, unanimously approved.

Director Hill reported that the Jazz Concert on July 2, 2014 was well received and she is planning on having more musical concerts.

**Next Meeting-** September 10, 2014

**Suggestions for Next Meeting-** None

Hearing no objections Chairwoman Clee Ace closed the meeting at 5:13pm

Minutes Approved by:

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Clee Ace, Chairwoman

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Linda Trouville, Trustee

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John Dyer, Trustee

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James Nolan, Trustee

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Eric Jackson, Trustee