Moses Greeley Parker Memorial Library
Minutes of the Trustees Meeting April 13, 2011

Attendance: Nancy Katin, John Dyer, Clee Ace, Randy Robershaw, and Cheryl Storm.

Absent: Mary Lee Matthews and Linda Trouville

Minutes were not available for approval.

There was no Community Input.

The Directors Report included information on the Quilt project, the new cleaning service beginning May 1st. New access codes have been developed so the cleaners will have one, staff and administration another. He discussed the Evergreen migration including the training calendar for staff. MVLC will develop patron aids for the new database in mid May. Ellie and Kathy and Randy and Judy have been to training for the new roll out.

The revamped Book Nook was covered and seems to be well received.

There were a couple of building maintenance items covered in the report. We have been given the OK for re-doing the entire back walkway which has begun to disintegrate. There is still no solution for the front walkway.

We were given two revised brochures, one about Museum Passes, and the other Information about the Library, both printed by the Washington Savings.

Randy has introduced a Trustees Packet which will include Trustees Meeting Minutes, Directors Report, and Circulation figures in one .pdf.

Briefing paper 4-1 – Moved to accept as presented by unanimous vote.

Briefing paper 4-2 – Moved to accept as presented by unanimous vote.

Briefing paper 4 -3 – Randy asked that the Trustees take it home and look at it and address it in the May meeting.

Briefing paper 4-4 – An appreciation breakfast, the Trustees asked Randy to pursue the possibility for having this affair on an annual basis.

Briefing paper 4-5 – Randy will look at the Trustees Manual we all have which was produced by the State, and see what, if anything, he wants to include making it specific to Dracut. We will address this in May.

The meeting adjourned at 5:40 PM.

Respectfully presented:

Clee A. Ace, Chair:

John Dyer:

Nancy Katin: