

FRIENDS OF THE DRACUT LIBRARY SCHOLARSHIP

REQUIREMENTS:

- Is eligible to graduate high school or complete GED at the time of the award.
- Has not received the *Friends of the Dracut Library* Scholarship before;
- Will prove his/her acceptance into an ongoing education program prior to the award issuance;
- Has volunteered at the Parker Memorial Library (Dracut, MA) or in conjunction with the Friends of the Dracut Library.

APPLICATION FORM:

Name: _____	Date: _____
Address: _____	
Phone: _____	Email: _____
Date of Birth: _____	
Name of School Graduating From (If Applicable): _____	
Name of School to Be Attending: _____	
Major or Career Area Chosen: _____	

PLEASE COMPLETE THE FOLLOWING:

Attach a list of the activities that you participated in and any honors that you received.

Attach a brief essay addressing the following question. Please give us enough information about you to aid us in our decision. *"Why are you a good candidate to receive the scholarship?"*

MAIL APPLICATION:

Parker Memorial Library

Library Director's Office

28 Arlington Street

Dracut, MA 01826

cc: Friends of the Dracut Library Scholarship

DEADLINE:

Application must be received by the 2nd week of March.

Late or incomplete applications will not be considered.

Rules and Regulations Governing the Friends of the Dracut Library Scholarship

I. FINANCIAL MANAGEMENT

The scholarship shall be perpetuated by an annual contribution of \$500 by the *Friends of the Dracut Library* (FOL). The FOL scholarship—for a given year—will include the annual contribution and all voluntary donations received by the May Annual Meeting.

II. AMENDMENT OF RULES AND REGULATIONS

Any amendment must be approved by majority vote at two consecutive January Annual Meetings.

III. ELIGIBILITY/CRITERIA An applicant must meet the following criteria:

- Has completed his/her (high school) level education at the time of the award, as evidenced by: diploma or similar certification of completion of high school or equivalent (i.e. GED);
- Has not received the *Friends of the Dracut Library* Scholarship before;
- Will prove his/her acceptance into an ongoing education program prior to the award issuance;
- Has volunteered at the Parker Memorial Library (Dracut, MA) or in conjunction with the FOL.

IV. SELECTION COMMITTEE

- The Selection Committee (SC) shall consist of at least two—but not more than four—members of the *Friends of the Dracut Library*.
- The Board of the FOL will nominate the members of the SC at the January meeting. The SC shall remain in place for one year. The SC will select their committee officers.
- Eligible candidates and their immediate relatives shall be ineligible to serve on the SC.
- The SC shall be charged with overseeing the administration of the FOL Scholarship.
- The SC—either individually or jointly—shall not entertain private communication regarding any candidate with any other individual or group.
- The SC shall not divulge either the status or conclusion of its deliberations prior to the official award announcement.

V. SELECTION PROCESS

- Applications will be available no later than the 1st week of February*. Applications will be available at the Parker Memorial Library and the Dracut High School.
- Applications will be due on the 2nd week of March*. Late or incomplete applications will not be considered.
- The Director of the Parker Memorial Library will receive and blind copy all applications for the SC.
- The SC shall meet to select an honoree on the 3rd and 4th weeks of March*.
- The SC will notify the honoree's guidance department by the 1st week of April*—if applicable.
- The SC may designate a representative to award the honoree at an award ceremony—if applicable.

VI. YEARLY AWARD

The award check and notification shall be issued within thirty (30) days of full compliance to the scholarship criteria.

An honoree may postpone his/her program of education for up to eighteen (18) months, the award check shall not be issued until a date no more than sixty (60) days prior to the commencement of the program.

If the honoree fails to meet the scholarship criteria within eighteen (18) months, the award will be forfeited.

In cases of a forfeited award, the SC will select an honoree to receive the award during the next selection process. The forfeited award shall not be combined with the current year award.

*amendment pending

